

Meeting Minutes– Wilco West Ag Assoc.

Location: Wood's House

Date: 5/20/2018

Time: Called to order at 6:12pm / Adjourned at 8:18pm

Attendance: Zach and Lauren Brown, Nat and Mariann Wood, Ryan Reed, Cody Anderson

Agenda Items:

1. Read/Approve Minutes from previous meeting (4/29/2018)
2. Treasurer's Report
3. Handbook
4. Bank Account Update
5. Storing of Important Documents
6. Deposit Stamps
7. Stock Show

Action Items:

1. Lauren read minutes from last minute. Mariann made motion to approve minutes as read. Zach seconded. Board agreed, motion carried.
2. Zach made motion for Wilco West to utilize Quickbooks in the Cloud to keep track of monetary business. Ryan seconded. Board agreed, motion carried.
3. Ryan made motion to pay for the annual fees for the Association website and PayPal setup. Mariann seconded. Board agreed, motion carries.
4. Zach made the motion that Nat and Mariann Wood are the only members that are to have access to the feed storage. Cody seconded the motion. Board agreed, motion carried.
5. Ryan made motion to use the toiletry bag for our breed champ winners at the Summer stockshow. Mariann seconded. Board agreed, motion carried.
6. Zach made motion to host a winter jackpot show on November 10th and 11th. Cody seconded. Board agreed, motion carries.
7. Zach made motion to adjourn meeting at 8:18pm. Ryan seconded. Board agreed, motion carried.

Other Notes:

- Treasurer's Report- Operations has \$2,568.35, Feed/Med has \$68.35, Could not see Payout Account
 - Mariann and Lauren are currently not able to see Payouts Account online.
- Handbook- edits are being made.
 - Duties of officers/board of directors was added.
 - Membership form was updated to include checkboxes and signature at bottom.
 - Grant and Scholarship applications have been completed and added.
 - Mariann will type up the feed/med program details to add.
 - Plan to be finalized and up on website before the first members meeting.
- Storing of important documents-
 - There will not be room in the storage building for a file cabinet.
 - Nat and Mariann brought up purchasing a safety deposit box to store documents from previous years. No old documents to store at this time, discussion was tabled until necessary.
 - Secretary **MUST** have records of any and all files that relate to the Wilco West Ag Association. This includes but is not limited to sponsorship forms, membership forms, bank statements, etc.
 - All files will be scanned and stored on the Google Drive in lieu of purchasing a file cabinet.
 - No file cabinet/box will be purchased at this time.
- Board discussed changing feed from Hi-Pro in Waco to Lyssy and Eckel in Llano. Zach will travel to Llano this week and find out more details on pricing/delivery/other supplements.
- Nicole would like us to purchase ink stamps for deposits from Vista Print. We also need to purchase ink stamps that say "ORIGINAL" and "COPY". Cody made motion to purchase deposit stamps and Original/Copy stamps. Ryan seconded. Board agreed, motion carried.
- Goat Ropings-
 - Cody has been in contact with John Hert (location) and Lonesome Dove (chute/stock). June date was not good with Lonesome Dove. July date is still tentative. August date is set.
 - Cody will try this week to get in contact with Lonesome Dove and get more details on summer dates.
- Stockshow-
 - We need to nail down tent order.
 - Flyer has not been sent out yet since we have not gone public but needs to go out SOON.
 - Board members will meet at the Church Wednesday night to figure out tents and layout setup.
 - Cody will reach out to golf cart guys.
- Sponsorships-

- A sponsorship level form was created.
- Propetual plaques will be given out to Gold and Silver level sponsors at the end of Wilco West fiscal year.
- All sponsorship logos from all levels will be added to the website as they are submitted.
- Wayne Rode (Creative Awards)-
 - Still waiting on final buckle prices
 - Wayne sent ideas for items under \$20 for breed champ winners: cooler, clip board, hanging toiletry bag, padfolio.
 - Ribbons have already begun production.
 - Wayne is also taking over making the WWAA logo and we are still waiting on that proof.
- Additional Jackpot Show-
 - Board would like to set up a full Jackpot show for all species during the month of November.
 - Possible locations include Burnet Co. Show Barn or Williamson Co. Cowboy Church. Burnet will set up all pens for us. WCCC will require more manual labor for set up and covering of the arena. No location set.
 - Tentative dates of November 10th and 11th.
 - Possible name of Liberty Hill Winter Show—name was tabled.
 - Hogs and cattle will show on Saturday. Sheep and Goats will show on Sunday.
- Monthly member meetings-
 - Zach called about renting out the VFW and the lady has not gotten back to him yet on available dates. He will call again.
 - Meetings will be held on the 2nd Monday of each month, location TBD.
 - Probably agenda items:
 - Welcome/Who We Are
 - Mission
 - Sponsorships
- Next Board meeting is May 31st at Wood Household at 6pm
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